TRUD release publication request

Add a new release to an existing item

Version 23.7.25.1030

# TRUD release publication request

Use this document to provide information to the Data Products team to enable them to publish a new release of an existing TRUD item.

If you have access to Jira, add this completed document to a new Jira epic and add <<Jira\_contact>> as a watcher. We’ll add a task to the epic to schedule the publication of the release. You’ll receive notifications related to the progress of this task automatically.

If you do not have access to Jira, or you cannot create an epic, email this completed document to <<Jira\_contact>>.

Placeholders for content you’ll need to provide are highlighted.

## Contacts

What is the email address of the item owner?

<<Team\_owner\_contact>>

What is the email address of the owner of this release? This is probably the same as the item owner.

<<Team\_owner\_contact>>

## Release date

When would you like the release to be available on TRUD? We’d prefer to receive completed documents at least 3 working days before the requested release date, but we’ll try to help if this isn’t possible.

Target\_TRUD\_Date

## Item releases page

What is the URL of the item releases page to which the new release should be added? When updating this hyperlink make sure the “Text to display” field is the same as the “Address” field so we can see at a glance where the release should go.

<https://isd.digital.nhs.uk/trud/users/authenticated/filters/0/categories/8/items/659/releases>

Releases are ordered from new to old, so the new release will appear at the top of the releases list.

## Release title

Follow the [content style guide](https://service-manual.nhs.uk/content/formatting-and-punctuation#capitalisation) regarding capitalisation.

Release xx.x.x

## Release description

Follow the [content style guide](https://service-manual.nhs.uk/content). We might make changes to match the style of the description to other TRUD release descriptions.

Limit the description to paragraphs (ideally no more than 5), links and bulleted or numbered lists. Anything more complicated, such as tabular information, should be hosted somewhere else and linked to in the description. This lets us include the release description in email notifications with a good chance those emails will display correctly in all email clients.

This release is based on the UK\_rel\_dat SNOMED CT UK Clinical release.

## Release zip file

Where is the zip file? This could be a link to a Jira epic to which the zip file is attached, an attachment to the release publication request email, a SharePoint link, a OneDrive link, or a file on a Windows network share that is accessible to Data Products from within the corporate network.

Attached to the release publication request email.